

ZONE MAP AMENDMENT REQUIRED MATERIALS

APPLICATION SETS

2 total sets are required that include 1 copy of every item below bound or folded into 8½ x 11 or 8½ x 14 sets. This application is only for a proposed zone map amendment to in association with annexation. If an annexation is associated with the map amendment, see form ANNX.

- Complete and signed development review application form A1.
- Plan sets that include all items required in the zone map amendment checklist below.

Standard application sets required	2 sets that include full size 24 x 36 inch plans	1 set that include 11 x 17 inch plans
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- 2 digital versions of all materials (JPEG or PDF) on separate CD-ROM's or USB drive. Individual files must be provided at 5MB or less in size. Files shall be named according to naming protocol.

Notes: All plans must be drawn to scale on paper not smaller than 8½ x 11 inches or larger than 24 x 36 inches. The name of the project must be shown on the cover sheet of the plans. If 3-ring binders will be used, they must include a table of contents and tabbed dividers between sections. Plans that are rolled or not bound into sets will not be accepted.

NOTICING MATERIALS

- Completed and signed property ad joiners certificate form N1 and materials.

APPLICATION FEE

- Base fee: \$1,995
- Plus: \$58 per acre

ZONE MAP AMENDMENT CRITERIA

1. A thorough project narrative including a detailed response to the following:
 - a. Is the new zoning designed in accordance with the growth policy? How?
 - b. Will the new zoning secure safety from fire and other dangers? How?
 - c. Will the new zoning promote public health, public safety and general welfare? How?
 - d. Will the new zoning facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements? How?
 - e. Will the new zoning provide reasonable provision of adequate light and air? How?
 - f. Will the new zoning have an effect on motorize and non-motorized transportation systems? How?
 - g. Does the new zoning promote compatible urban growth? How?
 - h. Does the new zoning promote the character of the district? How?
 - i. Does the new zoning address the affected area's peculiar suitability for particular uses? How?
 - j. Was the new zoning adopted with a view to conserving the values of buildings? How?
 - k. Does the new zoning encourage the most appropriate use of land throughout the jurisdictional area?
2. If map amendment, provide an exhibit of the property to be modified. Provide existing zoning designation and the proposed land use designation. The exhibit should include the legal limits of the property and size in square feet and acreage. If adjacent to a right of way, the zoning should extend to the centerline of the right of way.

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Required Forms:	A1, N1	Recommended Forms:	Required Forms:	

CERTIFICATION AND SIGNATURES

I (We), the undersigned, hereby certify that the information contained in this application is true and correct to the best of my (our) knowledge.

Property Owner's Signature(s)

Date

State of _____

County of _____

On this _____ day of _____, 20 __, before me, a Notary Public of the State _____, personally appeared _____,

known to me to be the person(s) whose name(s) is(are)) subscribed to the above instrument and acknowledged to me that he/she/they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

Notary Public for State of _____

Residing at _____

My Commission Expires _____

CONTACT US

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