

TAX ABATEMENT FOR HISTORIC PRESERVATION CHECKLIST

These checklists shall be completed and returned as part of the submittal. Any item checked “No” under section A “Eligibility” immediately disqualifies this application. All of the items under section B shall be included with an application.

A. Eligibility:

Tax Abatement for Historic Preservation Eligibility Thresholds:		Yes	No
1.	Is the property individually listed in the National Register of Historic Places?	<input type="checkbox"/>	<input type="checkbox"/>
2.	Does the property contribute to the integrity of a National Register of Historic District? Please specify the district: _____	<input type="checkbox"/>	<input type="checkbox"/>
3.	Are all taxes, assessments and Special Improvement District obligation on the property proposed for tax abatement current? Please provide proof in the submittal packet using the tool available at: http://webapps.gallatin.mt.gov/webtax/default.aspx	<input type="checkbox"/>	<input type="checkbox"/>

B. General Information. The following information shall be provided for tax abatement request review:

Information on the building and the rehabilitation project. Please include the following in a submittal packet using your choice of maps, photographs, architectural drawings and a written narrative. Please also review Bozeman Municipal Code 2.06.390 “Standards for Tax Abatement” to understand the framework in which the application will be reviewed.		
1.	Location map	<input type="checkbox"/>
2.	Date the building was constructed: _____	<input type="checkbox"/>
3.	Name of original architect and contractor	
4.	Date of construction and description of later additions	<input type="checkbox"/>
5.	Use(s) before rehabilitation	<input type="checkbox"/>
6.	Use(s) after rehabilitation	<input type="checkbox"/>
7.	Tax assessment before rehabilitation	<input type="checkbox"/>
8.	Estimated tax assessment after rehabilitation is completed	<input type="checkbox"/>
9.	Describe any additions to the footprint of the building, giving the building’s footprint square footage before the addition and after.	<input type="checkbox"/>
10.	Describe any alterations to the roof of the structure, including dormers.	<input type="checkbox"/>
11.	Describe any alteration in materials, including windows, doors, siding and foundation materials.	<input type="checkbox"/>
12.	Describe any alteration to accessory structures on the property.	<input type="checkbox"/>
13.	Identify how development did not radically change, obscure, or destroy character defining spaces, materials, features, or finishes of the original or existing construction.	<input type="checkbox"/>
14.	Was the development undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired?	<input type="checkbox"/>