

## PUD CONCEPT PLAN REQUIRED MATERIALS

### APPLICATION SETS

2 total sets are required that include 1 copy of every item below bound or folded into 8½ x 11 or 8½ x 14 sets.

- Complete and signed development review application form A1.
- Plan sets that include all the required items listed in the master plan checklist below.

Standard application sets required plan sizes: 2 sets that include full size 24 x 36 inch plans

- 2-digital versions of all materials (JPEG or PDF) on separate CD-ROM's or USB drives. Individual files must be provided at 5MB or less in size. Files shall be named according to naming protocol.

Notes: All plans must be drawn to scale on paper not smaller than 8½ x 11 inches or larger than 24 x 36 inches. The name of the project must be shown on the cover sheet of the plans. If 3-ring binders will be used, they must include a table of contents and tabbed dividers between sections. Plans that are rolled or not bound into sets will not be accepted.

### APPLICATION FEE

- Base fee \$1,532

### PUD CONCEPT PLAN CHECKLIST

A Planned United Development (PUD) Concept Plan review is the first step in the PUD entitlement process. When a subdivision is proposed in conjunction with a zoning PUD the subdivision review shall be coordinated with the zoning review and a subdivision pre-application plan application shall also be submitted.

1. Project Narrative providing a thorough description of the overall project including design intent, project goals, project timeframe, proposed uses, site improvements and buildings. If phasing is proposed include a description of each individual phase as related to the overall improvements.
2. A complete list of proposed relaxations to the BMC listed by individual section and reason for the relaxation.
3. Data regarding site conditions, land characteristics, available community facilities and utilities and other related general information about adjacent land uses and the uses of land within one-half mile of the subject parcel of land.
4. Conceptual (sketch) drawings showing the proposed location of the uses of land, major streets and other significant features on the site and within one-half mile of the site.
5. A computation table showing the site's proposed land use allocations by location and as a percent of total site area
6. If phasing is proposed a phasing plan with phase clearly identified.

### CONTACT US

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| Planned Unit Development Concept PUDC |    | Page 1 of 1        | Revision Date 1-27-20 |
| Required Forms:                       | A1 | Recommended Forms: |                       |